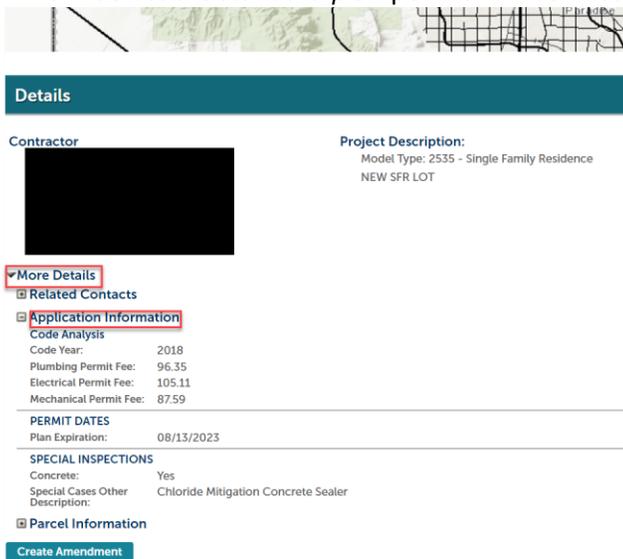


How to view trade fees for standard plans online

1. Login is not needed to see sub trade fees <https://aca-prod.accela.com/CLARKCO/Default.aspx>
2. Select building > search permits.



3. Select the *standard plan* permit number > scroll down to more details > application information.



How sub-contractors get online permits.

The ability for sub-contractors to obtain their permits online is based on these 3 things:

1. The general contractor must add the sub license number when applying for the building permit online.
2. The subcontractor must be properly licensed for the permit type.
3. The subcontractor must have an active Citizen Portal account that is properly linked to their State Contractor License.

If these steps are all completed, when the subcontractor logs into their account, the permits will be on their record list displaying a status of Ready to Issue, and an Action option of 'Pay Fees Due'.

When payment is made, the permit will be emailed to the subcontractor of record.